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18 March 1955

MEMORANDUM FOR: Director of Logistics
FROM : Chief, Technical Review and Policy Staff
SUBJECT : Weekly Activity Report

1. Projects and Studies in Process

a. Printing Facility [REDACTED] - (continued item)

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A meeting was held with officials of FE Division, TSS, and the Management Staff to consider the proposed dispatch containing information to be collected by Mr. [REDACTED]. The dispatch prepared by this Staff was reviewed, changes made, and submitted to FE officials for dispatch to the Far East.

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b. Intelligence Reports - (new and continued item)

Attended a meeting of the Inspector General to consider means of developing and printing intelligence memoranda, reports, etc. to be submitted to high level Government officials. The purpose of these memoranda and reports is to interest top level Government officials in reading the intelligence reports of the Agency and in effect "selling" the Agency to them. This Staff will furnish technical advice regarding the printing of this material when other details have been worked out and approved by the Director.

c. Inspector General's Report - (continued item)

Follow-up action required and agreed to in categories A,B,&C of reply to the DDCI is being maintained by this Staff.

2. Items of Interest

Requisitions Reviewed - (continued item)

Requisition #PR 55-783 for one Model N3A Acme Morrison Stitcher was approved for use in the 'Q' Building Plant of Printing and Reproduction Division.

Requisition #994C-518-55 for one Varitype machine was approved for issuance from stock to ORR. English and Cyrillic type bands for use on this machine were also approved.

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b. Agency Regulations - (continued item)

Proposed [REDACTED] A meeting was held with DD/P officials to review the draft of this regulation. There appears to be no basic difference of opinion regarding Office of Logistics responsibility for [REDACTED]. However, numerous changes in the draft were suggested and it is being revised for reconsideration by DD/P.

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Proposed Regulation [REDACTED] Official and Nonofficial Cover Responsibilities - Meeting was held with Regulations Control Staff personnel to discuss in detail the provisions of this regulation. A meeting has been set up with the Chief, Central Cover Division, DD/P to resolve any difficulties.

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